



# 2011-2012 Verification Worksheet

## Federal Student Aid Programs

Dependent

FORM APPROVED  
OMB NO. 1845-0041

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your and your parent(s)' 2010 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to the WCC Financial Aid Office as soon as possible, so that your financial aid won't be delayed.

### What you should do:

1. Collect your and your parent(s)' financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Complete and sign the worksheet—you and at least one parent.
4. Submit the completed worksheet, tax forms, and any other documents your school requests to your financial aid office.
5. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application. You may need to make corrections electronically or by using your SAR. *Your school must review the requested information, under the financial aid program rules (34 CFR, Part 668).*

### A. Student Information

Name: \_\_\_\_\_ SSN: \_\_\_\_\_  
First, Middle, Last

Mailing address: \_\_\_\_\_  
Street Apt #

\_\_\_\_\_ Phone #: (\_\_\_\_\_) \_\_\_\_\_  
City, State, Zip Area code

### B. Who lives in your household?

List the people in your parents' household, include:

- yourself and your parent(s) (including stepparent) even if you don't live with your parents, and
- your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2011 through June 30, 2012, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship to Student	Name of College attending 11-12 or N/A if not attending college
(Example) Martha Jones	24	Wife	City University
Student's name:		Self/Applicant	

## C. Tax Forms and Income Information (all applicants)

Dependent

Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

1. Did the student:  
File a 2010 tax return? Yes or No  
Receive unemployment benefits in 2010? Yes or No  
Work, but not make enough to file a tax return? Yes or No
2. Did the student's mother/stepmother:  
File a 2010 tax return? Yes or No  
Receive unemployment benefits in 2010? Yes or No  
Work, but not make enough to file a tax return? Yes or No
3. Did the student's father/stepfather:  
File a 2010 tax return? Yes or No  
Receive unemployment benefits in 2010? Yes or No  
Work, but not make enough to file a tax return? Yes or No
4. Does anyone in the household receive Social Security Income, Food Stamps, Free or Reduced Lunch, TANF, or WIC? Yes or No

**\*\*A copy of the 2010 tax return must be submitted for any persons above that filed. A copy of the 2010 w-2's must be submitted for those people who worked, but did not file a tax return. These copies should be submitted with this form to the WCC Financial Aid Office.\*\***

## D. Untaxed income

Untaxed Income Source: List the YEARLY AMOUNTS FOR 2010 Place a 0 or N/A in the boxes that do not apply to you or your parent(s).	Student	Parent
Child support your parent(s) received for all children during 2010. Don't include foster care or adoption credits.	XXXXX	
Veteran's non-education benefits such as Disability(not Social Security Disability), Death Pension, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-study Allowances		
Other untaxed income not reported elsewhere on Worksheets A and B, such as workers' compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, etc.		
Child support your parent(s) paid in 2010 for a child/children not listed in Section B.	XXXXX	
Taxable earnings from need-based employment programs, such as Federal Work study and need-based employment portions of fellowships and assistantships.		
Student grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Includes Americorps benefits (awards, living allowances and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.		
Money paid or received on your parent(s) behalf (i.e. bills) not reported elsewhere on this form.	XXXXX	
Tax deferred pensions and savings shown on your w-2 forms in boxes 12a-12d, codes D, E, F, G, H and S		

## E. Sign this Worksheet

By signing this worksheet, we certify that all the information reported on it is complete and correct. At least one parent must sign.

**Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

\_\_\_\_\_  
Date: \_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date: \_\_\_\_\_  
Parent signature

Submit this worksheet with copies of 2010 taxes for you and your parents to:  
WCC Financial Aid Office or Fax to: 276-223-4807  
1000 East Main Street  
Wytheville, VA 24382

Make sure that tax forms are signed.

Should you have questions regarding completion of this form, please call the WCC Financial Aid Office at 276-223-4703