



2011-2012 Verification Worksheet

Federal Student Aid Programs

FORM APPROVED
OMB NO. 1845-0041

What you should do:

1. Collect your (and your spouse's) financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Complete and sign the worksheet.
4. Submit the completed worksheet, tax forms, and any other documents your school requests to your financial aid office.
5. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application. You may need to make corrections electronically or by using your SAR.

Your school must review the requested information, under the financial aid program rules (34 CFR, Part 668).

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2010 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to the WCC Financial Aid Office as soon as possible, so that your financial aid won't be delayed.

A. Student Information

Name: _____ SSN: _____
First, Middle, Last

Mailing address: _____
Street Apt #

_____ Phone #: (_____) _____
City, State, Zip Area code

B. Who lives in your household?

List the people in your household, include:

- yourself, and your spouse if you have one, and
- your children, if you will provide more than half of their support from July 1, 2011 through June 30, 2012, and
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship to Student	Name of College attending 11-12 or N/A if not attending college
(Example) Martha Jones	24	Wife	City University
Student's name:		Self/Applicant	

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0041. The time required to complete this information collection is estimated to average twelve minutes, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Education, Washington, DC 20202-5345.

C. Student's Tax Forms and Income Information

Independent

Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

1. Did the student:
File a 2010 tax return? Yes or No
Receive unemployment benefits in 2010? Yes or No
Work, but not make enough to file a tax return? Yes or No
2. Did the student's spouse:
File a 2010 tax return? Yes or No
Receive unemployment benefits in 2010? Yes or No
Work, but not make enough to file a tax return? Yes or No
3. Does anyone in the household receive Social Security Income, Food Stamps, Free or Reduced Lunch, TANF, or WIC? Yes or No

****A copy of the 2010 tax return must be submitted for any persons above that filed. A copy of the 2010 w-2's must be submitted for those people who worked, but did not file a tax return. These copies should be submitted with this form to the WCC Financial Aid Office.****

D. Untaxed Income

Untaxed Income Source: List the YEARLY AMOUNTS FOR 2010 Place a 0 or N/A in the boxes that do not apply to you or your spouse.	Student/Spouse
Child support you or your spouse received for all children during 2010 . Don't include foster care or adoption credits.	
Veteran's non-education benefits such as Disability(not Social Security Disability), Death Pension, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-study Allowances	
Other untaxed income not reported elsewhere on Worksheets A and B, such as workers' compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, etc.	
Child support you or your spouse paid in 2010 for a child or children not listed in Section B.	
Taxable earnings from need-based employment programs, such as Federal Work study and need-based employment portions of fellowships and assistantships.	
Student grant and scholarship aid reported to the IRS in your adjusted gross income. Includes Americorps benefits (awards, living allowances and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.	
Money received, or paid on your behalf (i.e., bills), not reported elsewhere on this form.	
Tax deferred pensions & savings shown on your w-2's in boxes 12a-12d, codes D, E, F, G, H and S	

E. Sign this Worksheet

By signing this worksheet, I certify that all the information reported on this worksheet is complete and correct. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

_____ Date: _____

Student Signature

Mail this completed form with copies of 2010 taxes to:
WCC Financial Aid Office or Fax to: 276-223-4807.
1000 East Main Street
Wytheville, VA 24382

Tax forms must be signed!!!

Should you have questions regarding completion of this form, please call the WCC Financial Aid Office at 276-223-4703.